



**MINUTES OF THE MEETING OF THE BOARD OF STUDIES FOR THE DEPARTMENT OF MANAGEMENT STUDIES HELD ON JANUARY 25, 2021 AT 03:00 PM ON MICROSOFT TEAMS PLATFORM HOSTED BY B.K. BIRLA COLLEGE OF ARTS, SCIENCE AND COMMERCE (AUTONOMOUS), KALYAN 421 304.**

The Following members attended the meeting:

Mr. B. S. Wadekar	Chairman	Vice Principal , Head, Department of Commerce.
Dr. (Mrs.) Minu Madlani	VC Nominee	Principal, K P B Hinduja College, Mumbai.
Dr. Varadaraj Bapat	Subject Expert nominated by Academic Council	Mehta Institute of Management Studies, IIT Mumbai
Mr. Atul Khirwadkar	Industry Expert	Managing Director, Janata Sahakari Bank Limited
Dr. Sanjay Parab	Alumni nominated by principal	Associate Professor, St. Xavier's College (Autonomous), Mumbai
Dr. (Mrs.) V. V. Nishandar	Member	Associate Professor, Department of Commerce
Mr. Anil Tiwari	Member	Head, Department of Management Studies.
Mr. Anand Dharmadhikari	Member	Incharge, B.Com. (A&F) & B.Com. (B&I).
Dr. Madhu Shukrey	Member	Assistant Professor, DMS
Ms. Rinky Rajwani	Member	Assistant Professor, DMS
Mr. Suraj Agarwala	Member	Assistant Professor, DMS
Dr. Chandra Iyer	Member	Assistant Professor, DMS
Mrs. Saroj Iyengar	Member	Assistant Professor, DMS
Mrs. Akansha Thakur	Member	Assistant Professor, DMS
Ms. Taruna Makhija	Member	Assistant Professor, DMS
Mr. Arnold Jathanna	Member	Assistant Professor, DMS

The leave of Absence was granted to Dr. (Mrs.) Minu Madlani.

**The Agenda for the meeting was as follows:**

**a. ITEM No. 1**

**To approve the syllabus of new programs – M.Com. (Banking & Insurance) and B.Voc. (Financial Markets & Trading Operations) of B.K. Birla College (Autonomous), Kalyan.**

**b. ITEM No. 2.**

**To approve the Online Examination Pattern for Semester I to Semester VI during the Pandemic, B.K. Birla College (Autonomous), Kalyan.**

**c. ITEM No. 3**

**To approve the conduct of lectures on online mode during this pandemic and to cover upto 30% syllabus online from next academic year.**

**d. ITEM No. 4**

To approve the certificate programs to be offered to the students of B. K. Birla College (Autonomous), Kalyan and include the credit earned in their marksheets.

**e. ITEM No. 5**

To approve the Introduction of new courses in existing under graduate programmes.

**f. ITEM No. 6**

To approve the Changes in Nomenclature of the courses of existing under graduate & post graduate programmes.

**g. ITEM No. 7**

To approve the Changes (Addition/ Deletion/ Shift) in courses of existing under graduate programmes.

**h. ITEM No. 8**

To approve the Changes in content of Course Syllabus in existing under graduate programmes.

**i. ITEM No. 9**

Any other Matters with the permission of the Chair

The Chairperson of the Meeting welcomed the members and all dignitaries to the first meeting of Board of Studies and requested Mr. Anil Tiwari to proceed with the agenda for discussions. The following discussions were made as per the items of the agenda.

**a. ITEM No. 1**

**To approve the syllabus of new programs – M.Com. (Banking & Insurance) and B.Voc. (Financial Markets & Trading Operations) of B.K. Birla College (Autonomous), Kalyan.**

The members were informed about the new syllabus proposed for M.Com. (Banking & Insurance) and B.Voc. (Financial Markets & Trading Operations) from the Next Academic Year 2021-22.

*“Resolved that the proposed syllabus be approved and recommended to Academic Council, B.K. Birla College (Autonomous), Kalyan for further action”*

**b. ITEM No. 2**

**To approve the Online Examination Pattern for Semester I to Semester VI during the Pandemic, B. K. Birla College (Autonomous), Kalyan.**

The Members were informed about the conduct of online examination pattern to be followed during the pandemic as per the directives of the Government of Maharashtra and University of Mumbai.

*“Resolved that the proposed examination pattern be approved and recommended to Academic Council, B.K. Birla College (Autonomous), Kalyan for further action”*

**c. ITEM No. 3**

**To approve the conduct of lectures on online mode during this pandemic and to cover upto 30% syllabus online from next academic year.**

*“Resolved that the proposed amendments be approved and recommended to Academic Council, B.K. Birla College (Autonomous), Kalyan for further action”*

**d. ITEM No. 4**

**To approve the certificate programs to be offered to the students of B. K. Birla College (Autonomous), Kalyan – Insights of Stock Markets and Understanding Slides & Worksheets.**

Along with these courses it is advisable to all the students of Department of Management studies to complete the courses offered by SWAYAM, NPTEL and IIT Bombay Spoken Tutorial and include the credit points earned in their marksheets.

*“Resolved that the proposed amendments be adopted, approved and recommended to Academic Council, B.K. Birla College (Autonomous), Kalyan for further action”*

**e. ITEM No. 5**

To approve the Introduction of new courses in existing under graduate programmes.

Programme	Course Name	Justification
B.M.S., B.Com (A&F), B.Com. (B&I) and B.Com. (F.Mg)	1. E-Commerce ( <i>Addition in Semester V</i> ) 2. Environment Management ( <i>Addition in Sem III</i> )	Due to the need of the specialisation of programmes, it was felt to incorporate the relevant subjects for study from Academic Year 2021- 2022.  The Current addition will add better enrichment of knowledge for the student fraternity and also help the students to bridge the gap between their undergraduate and post graduate degrees.
B.Com. (A&F)	1. Business Statistics ( <i>Addition in Semester III</i> )	
B.Com. (B&I)	1. Principles & Practices of Banking Sector ( <i>Addition in Semester I</i> ) 2. Principles & Practices of Insurance Sector ( <i>Addition in Semester II</i> ) 3. Business Environment ( <i>Addition in Semester II</i> ) 4. Retail Banking ( <i>Addition in Semester III</i> ) 5. Claims Management in Insurance Sector ( <i>Addition in Semester III</i> ) 6. Corporate Banking ( <i>Addition in Semester IV</i> ) 7. Rural Banking ( <i>Addition in Semester VI</i> ) 8. Reinsurance Management ( <i>Addition in Semester VI</i> )	
B. Com. (F. Mg)	1. Macro Economics ( <i>Addition in Semester III</i> )	

*“Resolved that the proposed amendments be adopted, approved and recommended to Academic Council, B.K. Birla College (Autonomous), Kalyan for further action”*

**f. ITEM No. 6**

To approve the Changes in Nomenclature of the courses of existing under graduate & post graduate programmes.

Programme	Existing Nomenclature	Proposed Nomenclature
B.M.S.; B.Com. (A&F); B.Com. (B&I); B.Com. (F.Mg)	Foundation Course –III (Environmental Management)  Business Communication	Environmental Management  Effective Communication
B.Com. (A&F); B.Com. (B&I); B.Com. (F.Mg)	Business Economics – I Business Economics –II	Micro Economics Macro Economics



<b>B.M.S.</b>	<b>Information Technology in Management</b>	<b>Application of Information Technology in Business Management</b>
<b>B.Com. (A&amp;F)</b>	<b>Information Technology in Accounting &amp; Finance</b>	<b>Application of Information Technology in Accounting &amp; Finance</b>
<b>B.Com. (B&amp;I)</b>	<b>Information Technology in Banking &amp; Insurance</b>	<b>Application of Information Technology in Banking &amp; Insurance</b>
<b>B.Com. (F.Mg)</b>	<b>Information Technology in Management</b>	<b>Application of Information Technology in Financial Management -II</b>
<b>B.Com. (F.Mg)</b>	<b>Computer Skills –I</b>	<b>Application of Information Technology in Financial Management –I</b>
<b>B.Com. (B&amp;I)</b>	<b>Foundation Course –IV (An overview of Insurance Sector)</b>	<b>An overview of Insurance Sector</b>

*“Resolved that the proposed amendments be adopted, approved and recommended to Academic Council, B.K. Birla College (Autonomous), Kalyan for further action”*

**g. ITEM No. 7**

**To approve the Changes (Addition/ Deletion/ Shift) in the courses of existing under graduate & post graduate programmes.**

The Members were informed to get a shift in the courses in order to provide the students with a proper flow in their studies and also to enable that students have a better learning experience enabling them to have a better corporate experience.

<b>Programme</b>	<b>Course Name</b>	<b>Change Request</b>
Bachelor of Management Studies	Business Economics –I	Take to Semester II from Semester I
	Application of Information Technology in Business Management –I	Take to Semester II from Semester III
	Business Environment	Take to Semester II from Semester I
	Corporate Communication & Public Relations	Take to Semester II from Semester VI
	Business Economics –II	Take to Semester III from Semester IV
	Application of Information Technology in Business Management –II	Take to Semester III from Semester IV
B.Com. (A&F)	Business Law	Take to Semester I from Semester II
	Micro Economics	Take to Semester II from Semester I
	Application of Information Technology in Accounting & Finance –I	Take to Semester II from Semester III
	Business Environment	Take to Semester II from Semester I
	Application of Information Technology in Accounting & Finance –II	Take to Semester III from Semester IV
	Course Name	Change Request
	Business Law	Take to Semester I from Semester II
	Micro Economics	Take to Semester II from Semester I
	Quantitative Methods –I	Take to Semester II from

		Semester I
	Application of Information Technology in Banking & Insurance –I	Take to Semester II from Semester III
	Macro Economics	Take to Semester III from Semester IV
	Quantitative Methods –II	Take to Semester III from Semester II
	Overview of Insurance Sector	Take to Semester III from Semester IV
	Business Laws	Take to Semester I from Semester III
	Micro Economics	Take to Semester II from Semester I
	Application of Information Technology in Financial Management –I	Take to Semester II from Semester III
	Application of Information Technology in Financial Management –II	Take to Semester III from Semester IV
	Business Statistics	Take to Semester III from Semester II

***“Resolved that the proposed amendments be adopted, approved and recommended to Academic Council, B.K. Birla College (Autonomous), Kalyan for further action”***

**j. ITEM No. 8**

**To approve the Changes in the contents of Course Syllabus in existing under graduate & Post graduate programmes.**

Programme	Course Name	Change Request
<b>Bachelor of Management Studies</b> <b>B.Com. (Accounting &amp; Finance)</b> <b>B.Com. (Banking &amp; Insurance)</b> <b>B.Com. (Financial Management)</b>	Effective Communication	Replaced Language and writing skills unit with Presentation Skills and Group Communication.
	Foundation Course	<b>Addition of topic</b> -Human Rights concepts to Indian Constitution <b>Addition of Unit</b> – Understanding stress & Conflict in Society against Ecology
	Environment Management	Unified the syllabus by replacing Unit 4 with Environment Management
	Business Law	Add latest Amendments w.r.t Consumer Protection Act 1986 (2019) and Negotiable Instrument Act, 1881 (2015) in the current syllabus. Unit 04 – Provident Fund

***“Resolved that the proposed amendments be adopted, approved and recommended to Academic Council, B.K. Birla College (Autonomous), Kalyan for further action”***

**There being no other matter, the meeting was concluded with a vote of thanks to the chair.**

**Mr. B. S. Wadekar**  
**Chairman, Head, Department of Commerce.**

